

Supplier diversity WEBS enhancements to go live March 21, 2024

Creating new solicitations

New questions:

1. Does this solicitation meet the definition for a complex contract? *(Policy section C5)*
 - A 'what's this?' link next to the question can be click to display the definition for complex contract
2. Is this solicitation estimated to be \$150,000 or less? *(Policy section C4)*
3. Existing field newly required for sole source solicitation types: Estimated Initial Contract Value *(Policy section C4)*
 - Numeric values allowed only.
 - When a number greater than \$500,000 is entered, "y" for question 1 is automatically selected and unchangeable.

Solicitation Type * **Request Type*** **Open or Selective ***

Sole Source ▾ Goods and/or Services ▾ Open ▾

Does this solicitation meet the definition for a complex contract? [what's this?](#)

Y N

Is this solicitation estimated to be \$150,000 or less?

Y N

Estimated Initial Contract Value *

4. Was this solicitation forecasted? *(Policy section C1)*
5. Was outreach with small, diverse, and veteran-owned businesses conducted? *(Policy section C2)*
6. Was an unbundling analysis conducted? *(Policy section C3)*
7. Does this solicitation have a pre-bid conference? *(Policy section C5)*
 - Will automatically be selected "yes" if the solicitation is complex from question 1.
8. Does this solicitation have an inclusion plan? *(Policy section C7)*
9. Are awards reserved for small or veteran owned businesses? *(Policy section C7)*
10. Were any other inclusion strategies used for this solicitation? If yes, please describe. *(Policy section C7)*
 - If yes is selected, you can use open text field to list any strategies used.

Title	Select	Details
Was this solicitation forecasted	<input type="radio"/> Yes <input type="radio"/> No	
Was outreach with small, diverse, and veteran-owned businesses conducted?	<input type="radio"/> Yes <input type="radio"/> No	
Was an unbinding analysis conducted?	<input type="radio"/> Yes <input type="radio"/> No	
Does this solicitation have a pre-bid conference?	<input type="radio"/> Yes <input type="radio"/> No	
Does this solicitation have an inclusion plan?	<input type="radio"/> Yes <input type="radio"/> No	
Are awards reserved for small or veteran owned businesses?	<input type="radio"/> Yes <input type="radio"/> No	
Were any other inclusion strategies used for this solicitation? If yes, please describe	<input type="radio"/> Yes <input type="radio"/> No	

11. New field: Prebid conference scheduler to select the date that a pre-bid conference will be held (if applicable) *(Policy section C5)*

Prebid Conference Scheduler

February 2024						
<						>
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	1	2
3	4	5	6	7	8	9

9am :00

Prebid Conference Date: Thursday, 22 February 2024, 9:00am.

12. If a solicitation is marked as “complex”, but a posting length of less than 45 business days is selected on the calendar, a pop-up prior to moving forward to the next session will encourage 45 business days. *(Policy section C6)*

The Post Date is the date the solicitation will post to the solicitation calendar. The Inactive Date is the date the solicitation will drop off the solicitation calendar.

Posting Date * (Scheduled solicitations will post at 12:01 am.)

Inactive Date * (Solicitations will be inactivated at 11:59 pm)

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
6	7	8	9	10	11	12

webs-customer.des.wa.gov says

Please consider lengthening your bid response time for complex solicitations to 45 calendar days minimum to encourage small, diverse, and veteran-owned businesses to bid.

[Supplier diversity policy strategy C6.](#)

OK

Recording solicitation results:

- 13. New preference option added for small business/veteran-owned business reserved to indicate if the vendor was awarded from a reserved award (*Policy section C7*)

Vendors	Status	Requested	Responded	Responded Date	Apparent Successful Bidder	Awarded	Awarded Date	Preference Received
A Cleaner Carpet	SB	<input type="checkbox"/>	<input checked="" type="checkbox"/>	8 ▾ 11 ▾ 2023 ▾	<input type="checkbox"/>	<input type="checkbox"/>	3 ▾ 14 ▾ 2024 ▾	<input type="checkbox"/> Small Business/Veteran-owned

- 14. Pop-up reminder of policy if solicitation is under \$150,000 and a small or veteran owned business responded but is not selected for ASB (*Policy section C4*)

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For solicitations estimated to have an estimated initial value of less than \$150,000 the Supplier Diversity Policy, strategy C.4 requires the ASB will be the highest responsive and responsible small or veteran-owned bidder that best meets the Competitive Solicitation requirements and presents the best value to the state, including price and other factors as set forth in the solicitation.

Please select the reason this policy requirement is not being met:

The bid(s) from small and/or veteran businesses are higher than \$150,000
 The bid(s) from small and/or veteran businesses were not responsive and responsible.
 Other, please explain:

15. Upload bid document option to make procurements transparent by publicly posting bids and bid award documents for each competitive procurement (*Policy section C8*)

In Case of No Award:

No Responses, No Awards
 Yes No

Notify unsuccessful vendors of award

Responses, but No Awards
 [Search for Notified Vendors/Add a Registered Vendor](#)
 [Add an Unregistered Vendor](#)

Upload Bid Documents

No file chosen

No File Uploaded [Upload Award Bid Document](#)

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